

## Minutes CTDA Board 04-04-2017

### Jasmine Restaurant

**Present** - Nan Holland, Marie Macdonald, Liz Johnston, Scot MacGregor, Diane Hash, Shelley Fugitt, Sharon Blanford, Kathee Mepham, Bethany Gallagher

**Absent:** No one!

**Call to order** - 6:30 pm by Nan Holland

**Approval of February 2017 Minutes** - Motion to approve by Kathee, seconded by Sharon. Motion carried.

### Reports of officers and committees

**Membership** - Shelley - We are up to 94 members which is where we usually are this time of year.

**Treasurer** - Liz Johnston, Nan Holland - SunTrust Balance is \$26655.86. The PayPal account was closed and a new account has been opened. Brandon Jackson is our go to guy for the server. Paypal log in information will be given out to those who need it.

**Ads and Sponsors** - Diane Hash - Diane is working on contacting our past advertisers and sponsors.

**Volunteers** - Kathee - Scot has put together volunteer job descriptions and instructions on how to set up a dressage arena. Those will be listed on the web site to help those looking for what specific jobs are for volunteers. There was some discussion about a paid volunteer coordinator. We already have an on site person but this person might also pick up additional scheduling duties. This may or may not be a viable option as we don't want to get into having any employees. Liz will look into that aspect. Kathee says she can't be on site for the shows (and we do have someone for that) but thinks she can handle the scheduling so we may not need this person.

**Communications** - Web site update - Bethany and Nan got together with Leanne to work on the web site. There is no paypal for the Walnut Trace schooling show. That has been an issue and is not ready yet. There is an eblast going out about the scholarship application deadline. Kathee motioned that we have 2 adult amateur scholarships since we have so many people. That was seconded by Sharon and approved. An eblast will be going out about that also. There will also be an eblast going out about the deadline for Regional Championship Change of Region for our competitors who want to compete in a different USDF region.

**Schooling Shows** - Scot, Shelley - Meris is the judge for the upcoming show. Entries must be mailed for this show as paypal is not ready yet. The volunteers needed for the show are as follows: 1 scribe, 4 ring stewards (2 am/2 pm), 4 runners (2 am/2 pm). We need 2 sets of each because the warmup ring is so far away for this show.

**Recognized Shows** - Nan - The warmup ring will not be completed at Harlinsdale by the time of the Spring Fling show. The board voted to cancel the show because of this reason. There is going to be more discussion on whether or not we continue to do the Spring Fling as a one day, haul in show. We may not make any money and could lose money. There will also be discussion on where to have it as we have some barns in the area where we could host this show rather than having it at Harlinsdale. The board is deeply disappointed in this development about Harlinsdale. Nan will be sending a letter to the Harlinsdale people and meeting with Dr. Monty regarding this issue. Venue fees have been paid for our other 2 recognized shows. Prize lists are up on the web site and information is loaded in fox village and equestrian entries. General Liability Insurance has been paid (March) at a cost of \$1900 covering all schooling and recognized shows. All of this is expensive so we need to remember to keep enough in our accounts to cover the large beginning of the year bills as we won't make any money until after our first recognized show.

**Awards** - Shelley - There are a number of boxes of ribbons at Nan's house. These need organized and loaded into the trailer.

**New business** - Nan handed out information on Google Suites as a place to organize our documents online. Kathee made a motion for us to use Google Suites, Marie seconded it and it passed.

Since we have canceled the show at the Park at Harlinsdale, Mary Coking will not generate income from Spring Fling. The board agreed that we should compensate Mary Coking for her time spent preparing for Spring Fling. Nan will send Mary a check for \$500.

**Old business** - In an effort to recognize our volunteers who work more than the 8 hrs required for year end awards, Marie motioned that anyone who volunteers for more than 40hrs receive some type of award (gift certificate, prize, etc) at the award banquet with that award being specified later. Kathee seconded the motion and it carried. Please everyone make sure we keep track of who is volunteering.

**Next Meeting** - Tuesday, May 2nd, 2017 @ 6:00pm Location: **Jasmine (Thai restaurant) 8105 Moores Lane Brentwood, TN**. Everyone seemed to enjoy Jasmine so we will meet there again.

**Adjourned** - 8:00pm