

June 2016 Minutes

CTDA Board 6-6-2016

Sportsman's Grille, Cool Springs

**Present** = Jen Thompson, Scot MacGregor, Marie MacDonald, Penny McCaffrey, Molly Bronaugh, Nan Holland, Shelley Fugitt

**Absent:** Kathee Mepham (excused); Bethany Gallagher

**Call to order** - 6:38pm by Nan Holland

**Approval of May 2016 Minutes** - Motion to approve by Jen Thompson, seconded by Shelley Fugitt. Motion carried.

**Reports of officers and committees**

**Treasurer** - We currently have \$56,497.30 in our Suntrust account (excludes expenses for TN Express and The Tennessean) and \$938.17 in our Paypal account.

Net profit from the Harlinsdale Park Schooling Show = \$728.11 (Tennessee Equine Hospital sponsored the facility fee ~ \$700.)

Net profit from the Schooling Show at Roberson Equestrian Facility = \$386.22. (The proximity of the Harlinsdale Schooling Show likely impacted participation in this show.)

YTD P&L Statement submitted and is attached to these Minutes.

**Membership** - We now have 128 current members as of June 6, 2016. USDF Roster update to follow The Tennessean.

**Ads and Sponsors** - Tabled.

**Volunteers** - Penny McCaffrey submitted a tentative Volunteer Schedule for Tennessean Express and The Tennessean (attached to these Minutes). We still need Ring Stewards for Saturday and Sunday afternoons and also Warm Up Ring Stewards Sunday morning and afternoon. Becky Brown's students will assist with arena set up on Friday morning. Penny will serve as the official Volunteer Coordinator for these two shows.

Bethany Gallagher is the Board Representative for the June 25, 2016, Schooling Show at Old Hillsboro Manor. Nan will email Bethany a reminder re: acquiring volunteers for this show.

**Communications** - email blast for volunteers and other information for The Tennessean went out today.

Website needs to be brought up to date. Jen will discuss with Kathee.

**Recognized Shows** - Jen Thompson has almost completed the Show Programs for the Tennessean and the Tennessean Express.

We will be running 3 rings at both shows due to robust entries. Arena set up is scheduled for early Friday morning June 10th. Scot will bring Jessica Roberson Wright's arena to Brownland and assist with set up. Becky Brown's students will assist as will Nan Holland.

Jen is handling snacks, coffee and beverages for the Judges. The concession stand at Brownland will serve for Lunch for Judges, volunteers, and competitors.

Joe Coleman will serve as TD.

Jen will acquire 2 new 100 m measuring tapes for CTDA (for arena set up) and will provide adding machines for the scorers.

Jen reminded the Board of the Adult Team Competition sign up on Friday evening. Show Secretary Mary Cokeing will be emailing competitors. We will also post this information on FaceBook.

**Schooling Shows** - The Roberson Equestrian Facility Schooling Show was undersubscribed on both days, presumably due to proximity to the Harlinsdale Park Schooling Show. Scot MacGregor praised Judge Grace Gregory's performance.

Our next Schooling Show is June 25 at Old Hillsboro Manor. Nan will email Bethany Gallagher, our Board Representative, to remind her of volunteer needs for this show. Scot will follow-up with Bethany.

The Harlinsdale Park warmup ring needs work. We are considering a potential donation toward warm up footing and are awaiting a response from Dr. Monty McInturff.

No overbooking past 60 entries at any of our schooling shows.

**Awards** - Molly will need Tennessean ride times and classes once the schedule is finalized in order to organize ribbons and prizes. Jen will email this information when final. Becky Brown will assist Molly in setting up the ribbons on Friday, June 10.

Schooling Show ribbon inventory is up to date.

Participation ribbons - tabled until January 2017..

**Old Business** - Sponsored arena "Letters" - tabled.

Beth Huff is currently working on developing a Scribe Training Session.

**New Business** - Jen Thompson recommended Board terms run from January 1 to December 31 with newly elected Directors attending the November and December Board meetings. She circulated a document delineating the current Board Members and terms for review. (The document is attached to these Minutes.)

**Next Meeting** - Tuesday, July 5 @ 6:00 Location: Sportsman's Grille, Cool Springs

**Adjourned** - 7:30pm