

July 2016 Minutes

CTDA Board 7-5-2016

Sportsman's Grille, Cool Springs

Present = Jen Thompson, Scot MacGregor, Marie MacDonald, Penny McCaffrey, Nan Holland, Shelley Fugitt, Kathee Mepham

Absent: Bethany Gallagher, Molly Bronaugh

Call to order - 6:30pm by Nan Holland

Approval of June 2016 Minutes - Motion to approve by Scot MacGregor, seconded by Kathee Mepham. Motion carried.

Reports of officers and committees

Treasurer - We currently have \$24,000 in our Suntrust account and ~\$2500 in our Paypal account.

Net profit from the Tennessean and Tennessean Express ~ \$6,000.

Net profit from the Schooling Show at Old Hillsboro Manor = \$400.

YTD P&L Statement submitted and is attached to these Minutes.

There are no outstanding bills other than payment to 4H for volunteer hours at the Tennessean.

Membership - We now have 133 current members as of July 5, 2016. Discounted early CTDA membership renewals for the 2017 competition year will be offered at Ole South (\$40 early renewal instead of regular membership fee of \$45).

Ads and Sponsors - Kathee Mepham will contact Bethany Gallagher for an update on status of paid ads to date. Jen Thompson (Treasurer) requests that delinquent ad purchasers be invoiced as soon as possible. She will provide an invoice template to Kathee and Bethany.

Volunteers - 4H volunteer hours for The Tennessean (32.5 hours @ \$7.50/hour) still need to be reimbursed. Jen will send the check.

July 16 Schooling Show - Shelley Fugitt was originally scheduled as the CTDA Board representative for this show but has a very ill family member. She will contact Jenni

Hogan (venue & host for this show) to determine volunteer needs. Shelley will update the Board via email regarding these needs. Penny McCaffrey will assist, as she is able.

Penny recommends Olivia Cesnik serve as the paid Volunteer Coordinator (3 days @ \$100/day) for Ole South. The Board agreed with this plan.

The Board clarified that a person may not claim the same volunteer hours for 4H and for CTDA simultaneously.

Communications - Kathee will send out eBlast for July 16 Schooling show and for Ole South. The next Newsletter will be published at the end of July. Jen will do the program for Ole South. Kathee requests the Board representative and/or Penny McCaffrey send her a list of the volunteers following each show so that they can be recognized. Kathee states that Leanne Gossels is very responsive in dealing with website updates.

Recognized Shows - Jen Thompson asked Scot MacGregor if he would be willing to perform and narrate a Gaited Dressage Exhibition at Ole South on Saturday, August 27. Scot indicated his willingness to put together a Gaited Dressage exhibition.

Jen has signed the documents establishing a Level 1 USDF Recognized one day show ("Spring Fling") at Harlinsdale Farm in the spring of 2017.

Shelley Fugitt recommended that Lunging areas be clearly identified for 2017 Tennessean.

Schooling Shows - Shelley Fugitt is the Board Representative for the July 16 Schooling Show but may not be able to be present due to a serious illness in her family. She will contact Jennie Hogan regarding volunteer needs and will inform the Board if she is unable to be present on July 16.

The June 25 Schooling Show at Old Hillsboro was under subscribed, likely due to proximity to The Tennessean.

Jen Thompson reported that Dr. McInturff requests a letter specifying venue requirements for hosting a USDF recognized show at Harlinsdale Farm. She recommends CTDA donate \$5000 to Harlinsdale in order to create an acceptable warm up arena. Jen will continue to discuss with Dr. McInturff and will update the Board on this issue at the August Board meeting.

Awards - tabled as Molly Bronaugh is absent tonight.

Old Business - Sponsored arena "Letters" - pending.

Beth Huff is currently working on developing a Scribe Training Session.

New Business - Jen Thompson reports a CTDA JR/YR, Meghan Miller, has been named to the USDF Region 3 JR/YR Team and will compete at the National Championships in Colorado. Region 3 does **not** provide financial assistance to the team members who are responsible for all of the costs of competing, transport, etc. Scot MacGregor moved that CTDA donate \$2000 to Meghan Miller to help defray expenses.

Jen reminded the Board that CTDA needs to appoint an official GMO representative to the USDF Annual Convention, appointment due the end of August. CTDA will cover the Registration fee and hotel for this individual. The Board is to appoint this person at the August 2016 Board meeting.

Annual USDF GMO award nominations are due August 31, 2016. Mimi Bliss is working on submitting nominations for CTDA. The GMO award categories are Newsletter, Photography and Website.

Liz Johnston, CTDA member, has expressed interest in serving on the Board.

Jen reminded the Board that she rotates off the Board on December 31, 2016. She recommends the Board identify a President Elect by the end of August. Kathee Mephram offered to email the Board (excluding Jen) for suggestions for President Elect

Next Meeting - **Tuesday, August 1** @ 6:00 Location: Sportsman's Grille, Cool Springs

Adjourned - 7:31pm