

## **Minutes**

### **CTDA Board 6-1-2015**

**Present:** Beth Huff , Molly Bronaugh, Shelly Fugitt, Bethany Gallagher, Scot MacGregor, Christy Hart and Jen Thompson.

**Call to order:** Scot MacGregor at 6:42

**Approval of Previous Month Minutes:** Shelly moved and Jen seconded approval of May minutes.

### **Reports of Officers and Committees**

**Membership:** Shelly Fugitt

We are now at 125 members with 3 pending. New members will receive brief instructions on how to find their USDF membership number included in their welcome letter. Membership table will be at the Tennessean in the secretary's office. **Treasurer:** Jen Thompson

Our current account balances are SunTrust – 17,344.18 and PayPal – 2,960.89

We will not be activating our SunTrust club account credit card. Our SunTrust check card will be used instead when necessary.

**Ads and Sponsors:** Bethany Gallagher

Jen is checking on the 2014 non paid sponsorships by reviewing current CTDA bank records. Jen is sending an invoice templet to Bethany to review sponsors and issue receipts for tax deductions and checking on current payments or debts. Bethany is checking on vendors for the Tennessean.

**Volunteers:** Shelly Fugitt and Beth Huff

We had great volunteers for the Roberson Equestrian Facility schooling show. We still need volunteer positions filled for the Tennessean. Beth is checking older volunteer lists for able people. Scribe positions are filled for the Tennessean but we still need scribes for the L Judges Part 2 program. Beth is checking with 4H to inquire about runners for the show. Bethany is bringing gloves for equipment inspection at the Tennessean. We will be setting up one cooler and snacks area in a centralized area for the volunteers at the Tennessean. Jessica Roberson Wright pressure washed all three arenas and painted all the letter markers readying them for the show. Daily Dish is donating snack trays for the show staff and judges at the Tennessean this year.

**Communications:** Beth Huff and Christy Hart

Beth is currently working on replacing the forms on the CTDA website and adding addresses for the schooling show locations. Jen is working on the structure and organization of the new website program. A new calendar program has been purchased and is currently being implemented. Beth submitted collected suggestions for the website. Beth is sending Christy e-blast emails for the membership. Mimi Bliss is working on our current newsletter.

**Recognized Shows:** Scot MacGregor

Part 2 of the USDF L Judges program will be running during the Tennessean. We are currently planning toward meeting our extra needs for volunteers and snacks. We will not be closing the show rings at A for the Tennessean to limit extra work. Beth is developing a list of appropriate behavior and dress for runners at our shows. We are renting golf carts for the Tennessean and use will be supervised to insure that the golf carts are in designated areas for efficient use during the show. CTDA will be providing demonstrations on Gaited and Western Dressage for the L Judges part 2 program on Saturday evening at Old South. Jenni Hogan will be contacted and asked if she will be willing to be the speaker for these demonstrations. Christy is contacting 2 potential exhibitors for the western dressage demonstrations. The gaited riders have committed to the exhibition.

**Schooling Shows:** Scot MacGregor

Beth recommended setting ride times at 8 minute intervals and limiting entries to 60 per day. Sherry was comfortable with this cut off point for entries. Beth and Bethany visited Peach Tree Farms assessing it for a future schooling show venue. Beth is going to ask Polly Grammer for suggested dates. Shelly visited Lazy J Farm in Gallatin for a future schooling show venue for next year.

**Awards:** Molly Bronaugh

Molly is working on Tennessean high point awards and setting up ribbon display. First place on full classes will be getting a prize which will be an item from the awards stock in the trailer. Verifying prize lists and using the Tennessean labeled ribbons first.

**Old Business:** Jen is working on setting up an efficient way to enter schooling shows on the CTDA website using "equestrianentries.com" for next year. Beth is rotating off the CTDA board which creates a need for two spots to be filled for next year.

**New Business:** Molly is developing a "new board member" introduction to requirements orientation packet. Descriptions of executive positions and committee heads are being

developed. A list of contacts for professional services used by CTDA and people who work within CTDA events and needs is being developed.

**Next meeting July 6th @ 6:30 Location: Jonathans Grill**

**Adjourned - 7:55 p.m.**