

April 2015
Minutes
April 6, 2015
Rafferty's, Nashville, TN

Present: Christy Hart, Shelley Fugitt, Nan Holland, Scot MacGregor, Bethany Gallagher, Beth Huff

Absent: Jen Thompson, Molly Bronaugh

Call to order: 6:30 pm

New Board Member: The Board welcomed Bethany Gallagher as the new Board member who will be completing Wendy Williams term (through November 30, 2015).

Approval of Previous Month Minutes: Beth Huff moved to approve the March 2, 2015, Minutes. Shelley Fugitt seconded the motion. Motion carried.

Reports of Officers and Committees

--Membership--

- 37 new members added since February 2015. Total roster = 111.
- A Google Docs Roster has been created by Shelley
- Updated membership information to be sent to USDF April 7, 2015.
 - **Addendum:** The updated roster was sent to USDF on April 7, 2015.

--Treasurer:

- Sun Trust Checking Account balance = \$14,537.09.
- PayPay Balance = \$1,048.31.
- Recently paid bills: Annual Insurance, Miller Coliseum deposit (Ole South), airfare for "L" Faculty judge in June, schooling show expenses and accountant fee for Annual Tax Return.
- YTD P&L Statement shows Net Income at -\$1,667.90
- The annual CTDA Tax Return was submitted to the IRS today.

- Accountant Fee = \$950 (compared to \$1413.50 last year due to electronic format and 1099 Form preparation by Jen Thompson). Paid today.
- Draft April 4, 2015 Schooling Show P & L presented.
 - The Board questioned the absence of certain line items. Scot MacGregor will contact Jen Thompson for details and revision of the P & L statement.

--Ads and sponsors—

- Nancy Whitman advised the Board today of her resignation. Bethany Gallagher will serve as Chair of the Ads & Sponsors Committee.
 - 2015 Ads & Sponsors Rate Sheet as well as spreadsheet containing 2014 advertisers have been submitted to Bethany by Jen Thompson.
- Bethany Gallagher will summarize club metrics and other information requested by Scott MacGregor for the purpose of recruiting vendors and sponsors.
- Jen Thompson will re-submit 2014 invoices to those who have not paid for ads to date. She will communicate invoice status to Bethany Gallagher.
- **New Policy: All outstanding balances (including ads, membership and other balances due) must be paid at the time of show check-in.** The motion was presented by Beth Huff, seconded by Shelley Fugitt and unanimously approved.

--Volunteers—

- Identification of volunteers for Spring Fling on May 2 is in progress.
- Cleaning of arena rails and letters will be scheduled for Sunday before the May 2 show (April 27).

--Communications—

- Website Revision
 - Still pending. Update May 4 Board meeting.
- The Board commended Scott MacGregor for his work on the CTDA Face Book group site. Activity on the site is increasing and proving to be helpful to members.
- eBlast – Beth is posting eBlasts regularly. Reminder of March 1 opening date for Spring Fling has been sent.

- Newsletter – Mimi Bliss currently working on next issue.

--Recognized Shows--

- Spring Fling at Old Hillsborough Manor is May 2, 2015.
- Board members expressed concern that conducting an educational event on May 3 following the Spring Fling show on May 2 will be difficult at this point in time. Nan Holland will communicate these concerns to Jen Thompson on April 7.
 - A possible venue for the educational event is the Tennessee Equine Hospital meeting room. Nan Holland will contact TEH on April 7 to reserve the room.
 - Proposed time frame: 9am – 1pm
 - \$10 per person, collected at the door.
- Ole South Saturday Evening Exhibiton vs Competition for Gaited and Western Dressage
 - The Board determined that a narrated exhibition for these 2 disciplines would be of more value to CTDA membership and “L” Judge Program Candidates.
 - Jenni Hogan was suggested as a possible narrator.
 - Scot MacGregor announced he has 3 quality horses committed for the Gaited Dressage exhibition.
 - Christy Hart will contact Rebecca Jones and Cathy Zeigler regarding their interest in participating in a Western Dressage exhibition.
 - Jen Thompson to discuss the concept with Show Secretary Sandy Donovan – pending.

--Schooling Shows--

- Bethany Gallagher will serve as Board Representative for the July 18 Schooling Show.
- The April 4 Schooling Show was well attended and on time. Competitors were pleased with the judge.
- Over filling of Schooling Shows
 - The Board discussed length of show, impact on judge and volunteers.

- Beth Huff will communicate with Sherry Pride to clarify the number of hours for which the judges are hired.
- Further discussion and possible policy draft at May 4 Board meeting.
- Collection of schooling show entry fee checks and cash.
 - One possible solution is for the Board Representative at the show to collect checks and cash from the Show Secretary at the conclusion of the show. Further discussion at the May 4 Board meeting.
- CTDA sanctioning of area schooling shows was discussed at length.
 - The Board agreed that CTDA shall offer to sanction area schooling shows for an annual fee of \$100, provided that the show utilizes the same facility and show secretary/organizer as well as meets the existing criteria for sanctioning. Scot MacGregor will draft the official policy.
 - For Year End Awards in the Schooling Show category, a minimum of 3 of the 5 required scores shall be obtained at CTDA hosted shows. 2 of the required scores may be obtained at a CTDA sanctioned schooling show.
- **Addendum: An additional Schooling Show Policy was agreed upon by the Board (via email) on April 8, 2015: "In the U-13 and Greenie Weenie categories, the same horse may be ridden in the same class and age group by up to, but not more than, 2 different riders."**

--Awards—Tabled

--Old Business—

--New Business—

- Secretary absence: Nan Holland will not be present for the May 4 and June 1, 2015, CTDA Board Meetings due to travel and family obligations.
 - Beth Huff offered to serve as Secretary in Nan's absence.
 - Christy Huff will be responsible for checking the CTDA PO Box.
- CTDA Scholarship
 - The form has been revised and is available on the website

- One \$500 scholarship will be offered in each of 3 divisions: Adult Amateur, Open and Young Rider
- Scholarship applications are to be post marked by April 30, 2015. The applications will be scanned and emailed to Board members. The Board will vote to determine the recipients of the scholarships at the May 4 meeting.
- CTDA Board Vacancy
 - With Nancy Whitman's resignation, effective today (April 6, 2015), there is one vacancy on the CTDA Board.
 - Possible candidates for Nancy's unexpired term ending November 30, 2017, will be discussed at the May 4 Board meeting.
- Shelley Fugit informed the Board that the MTAHA would like to rent one of CTDA's arenas for their Breed Show occurring the weekend before Ole South (August 15 & 16, 2015).
 - The Board approved the rental of one arena for \$100.
 - Shelley will determine if the CTDA Trailer may remain on the Miller Coliseum grounds during the week between MTAHA show and Ole South.
 - **Addendum: The Miller Coliseum agreed (on April 10, 2015) to allow the CTDA trailer to remain on the grounds between the MTAHA Show and Ole South Prelude (CTDA recognized show).**
- CTDA Board meetings will return to Jonathan's Grille in Cool Springs. Nan Holland will make reservations for May 4 and June 1, 2015.
- **Addendum: CTDA Representative to USDF Annual Convention**
 - **Beth Huff proposed the following policy: "CTDA will pay for one Board representative to attend the annual USDF Convention. Covered costs include registration fee, airfare and hotel for the nights associated with the convention. The Board representative shall be responsible for Gala costs, meals and ground transportation."**
 - Motion carried via email vote on April 10, 2015.

Next meeting May 4, 2015 @ 6:30 Location: Jonathan's Grille in Cool Springs

Adjourned: 8:35pm

